



TERMS OF ENGAGEMENT FOR APPOINTMENT OF NEPEAN BUILDING PERMITS

This agreement is for the provision of professional building surveying and other consulting services whereby the following:

Applicant: _____
 Address: _____
 Phone: _____ Mobile: _____
 Fax: _____ E-mail Address: _____
 Owner (if different from Applicant): _____
 Description of Building Work: _____
 Project Address: _____

Appoints Nepean Building Permits and Consultants
 Of Shop 1-4, 1283 Point Nepean Road, Rosebud 3939

To provide professional consulting services in relation to the above project and shall pay the fees as nominated hereunder and accepts the appointment pursuant to the following terms and conditions:

**1. SCOPE OF APPOINTMENT - SERVICES OF RELEVANT BUILDING SURVEYOR / CONSULTANT
 (Please tick applicable box)**

Statement of Compliance with BAL (Town Planning Permit Conditions)

Statement for Liquor Licence (Patron Numbers)

Other (please specify): _____

2. FEES

ESTIMATED / CONFIRMED FEE = \$ _____

3. PAYMENT

The fee specified above is payable prior to commencement of work.

4. NUMBER OF INSPECTIONS INCLUDED IS ONE (if applicable).

Further inspections where requested by the client or required by the BS will be charged at \$132.00 min per inspection.

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5. OTHER SERVICES TO BE PROVIDED OR OTHERWISE REQUIRED & APPLICABLE FEES

- Building surveying consultation with authorities/consultants outside scope of appointment \$220 per hour
- Photocopy/Correspondence \$cost + 20% margin (if required)
- Administration \$66 per hour
- Professional Indemnity Insurance Levy 7.5% of all professional services.

6. ENTIRE AGREEMENT AND NO REPRESENTATIONS

These terms and conditions constitute the entire agreement between the BS and the Client and no reliance may be placed by the Client upon any oral discussions or representations made prior to or at the time of signing this agreement. The Client will make no claim or demand in relation to any such representations either at common law or alleged breach of the Trade Practices Act 1974 (Commonwealth) or the Fair Trading Act 1985 (Vic). The BS is not an estimator or quantity surveyor and is not engaged by the Client to provide costing or estimating services.

7. DEBT COLLECTION

Failure to pay fees when due will incur additional costs and the Client shall be liable to pay any debt collection fees and costs that may arise as a result of late or non payment of fees.

EXECUTED BY THE PARTIES AS AN AGREEMENT

Signed (Client):

Date

Name for and on behalf of client:

Signed (Nepean Building Permits):

Date

Name:
